

### BRADD

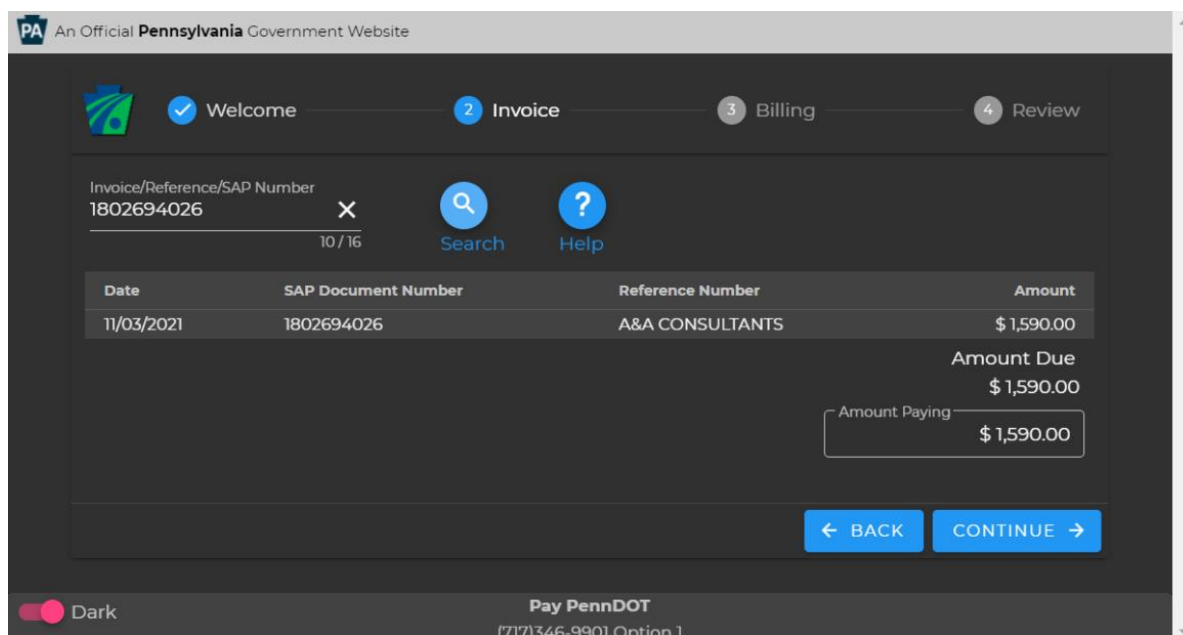
No. 062  
July 05, 2024

### BRADD Fee Payments with Updated Website

The website for payments has changed. All payments will now be made by credit card using the new Pay PennDOT website.

Please follow the steps below when submitting a credit card payment for an Engineering Software transaction:

- E-mail the appropriate form(s), Order Form and/or Update Form, to the e-mail address [ra-pdbraddmanager@pa.gov](mailto:ra-pdbraddmanager@pa.gov).
- The fees will be verified, and an invoice will be e-mailed to the Contact Person listed on the form with a link to the Pay PennDOT website.
- Go to the Pay PennDOT website (<https://www.pay.penndot.pa.gov/web/>) to submit the credit card payment. Enter the invoice number provided in the **Invoice/Reference/SAP Number** field and click on the Search button. Click **Continue**. Enter credit card information and submit payment. A Transaction Receipt will be provided by e-mail.



The screenshot shows the 'Pay PennDOT' website interface. At the top, it says 'PA An Official Pennsylvania Government Website'. Below that is a progress bar with four steps: 'Welcome' (checked), 'Invoice' (active), 'Billing', and 'Review'. The main content area shows a search for 'Invoice/Reference/SAP Number 1802694026' with a search icon and a help icon. Below the search is a table with the following data:

Date	SAP Document Number	Reference Number	Amount
11/03/2021	1802694026	A&A CONSULTANTS	\$ 1,590.00

Below the table, it shows 'Amount Due \$ 1,590.00' and 'Amount Paying \$ 1,590.00'. At the bottom, there are 'BACK' and 'CONTINUE' buttons. The footer includes a 'Dark' mode toggle and the text 'Pay PennDOT (717)346-9901 Option 1'.

Archived copies of all previously distributed e-Notifications can be obtained from the PENNDOT BRADD website at <http://bradd.engrprograms.com/home> and clicking on "e-Notification" and then "Mailing List Archives."

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- For the quickest turnaround, forward the Transaction Receipt to [ra-pdbraddmanager@pa.gov](mailto:ra-pdbraddmanager@pa.gov). Otherwise, there may be a delay until we are notified that the payment has been posted.
- The download instructions will be sent to the Contact Person listed on the Order/Update form.

Please direct any questions to:

**BRADD Manager**

PA Department of Transportation | Bureau of Bridge  
Bridge Design and Technology Division  
400 North Street – 7th Floor | Harrisburg, PA 17120-0094  
Phone: 717-425-2984 | E-mail: [ra-pdbraddmanager@pa.gov](mailto:ra-pdbraddmanager@pa.gov)

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