



**COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF TRANSPORTATION**

www.dot.state.pa.us

**SUBJECT:** PennDOT's BRADD Software

**TO:** BRADD Software User

**FROM:** BRADD Manager  
PennDOT Bridge Office

This is in response to your recent inquiry about the availability of the Department's BRADD Software to consultants and other governmental agencies. The Department's BRADD Software, which was developed on the Windows 10 operating system, is available to outside users under a license agreement for a fee. It has also been tested to run successfully on the Windows 8.1 and Windows 10 operating systems.

Please note that the Pennsylvania Department of Transportation is the only source for acquiring this system software. A separate license is required for its use at each site/office of the organization.

Enclosed are a copy of the Software License Agreement, request form, and license fee schedule. **Please read the attached Software License Agreement carefully before proceeding with your license request. By signing and submitting the BRADD Software License Request form, you accept the terms and conditions of the Software License Agreement.** If you agree with the terms of the Software License Agreement, send the completed request form, signed by the authorized senior officer of your firm or organization, with a correct payment (to be submitted with a credit card) to the Pay PennDOT website.

There is no need to return the Software License Agreement to the Department. Based on the information provided on the license request form, the Department will prepare and issue a license for the use of BRADD at a given site. A license will be emailed to you along with the materials for the BRADD Software.

If you have any questions or are inquiring about the status of your request, please contact:

BRADD Manager  
Phone: (717) 425-2984  
E-mail: [RA-PDBRADDMANAGER@pa.gov](mailto:RA-PDBRADDMANAGER@pa.gov)

Enclosure

**IMPORTANT - READ CAREFULLY BEFORE RETURNING THE ATTACHED REQUEST FOR ENGINEERING SOFTWARE. BY RETURNING THE ATTACHED REQUEST FOR ENGINEERING SOFTWARE AND/OR USING THE SOFTWARE, YOU INDICATE YOUR ACCEPTANCE OF THE FOLLOWING SOFTWARE LICENSE AGREEMENT.**

COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF TRANSPORTATION  
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# REQUEST FOR PENNDOT'S BRADD SOFTWARE LICENSE

Use this form to request a new license for Pennsylvania Department of Transportation's BRADD Software. License fees are listed on the Ordering/Updating page of the BRADD Software website ([bradd.engrprograms.com](http://bradd.engrprograms.com)).

Company / Organization / Gov't Agency Name: \_\_\_\_\_

Federal ID No.: \_\_\_\_\_

Mailing Address:

Site Address (if different from mailing address):  
Address of office where the software will be installed and used.

Check one (see notes & instructions below):

- Private Organization (e.g., Consultant)
- Educational Institution - for Consulting Use
- Educational Institution - for Educational Use Only <sup>1,3</sup>
- Local Governmental Agency <sup>1,4</sup>
  - ▶ enter the name and address of contracted / appointed Engineer, if applicable, in the "Site Address" block.
- Foreign Government
- Department Executive Agency
- State Transportation Agency outside Pennsylvania

Check if applicable (see notes & instructions below):

- Tax Exempt Organization <sup>1</sup>
- Out-of-State Organization <sup>2</sup>

Software Download Recipient:

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Billing Contact:

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

New License Fee: \$ \_\_\_\_\_

6% PA Sales Tax: \$ \_\_\_\_\_

**PAYMENT TOTAL:** \$

To submit the license request by mail send the request form to:

**PennDOT BRADD Manager  
PennDOT Bridge Office  
400 North Street, 7th Floor  
Harrisburg, PA 17120-0094**

▶ For electronic submission e-mail the request form to:

[RA-PDBRADDMANAGER@pa.gov](mailto:RA-PDBRADDMANAGER@pa.gov)

An invoice will be e-mailed to the Billing Contact with a link to the Pay PennDOT website.

**AUTHORIZATION:** This Request Form must be signed by a senior official authorized to enter into the Software License Agreement (e.g., President, Vice-President, Chairman, Chief Executive Officer or Chief Operating Officer).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

<sup>1</sup> Tax Exempt Organizations, incl. Educational Institutions and Local Government Agencies, must submit a Pennsylvania Exemption Certificate (Form REV-1220): [www.revenue.pa.gov/FormsandPublications/FormsforBusinesses/SUT/Documents/rev-1220.pdf](http://www.revenue.pa.gov/FormsandPublications/FormsforBusinesses/SUT/Documents/rev-1220.pdf).

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