

Bureau of Design Engineering Computing Management Division

BRADD

No. 020
December 1, 2008

Sales Tax on BRADD License and Update Fees

By order of the Office of Chief Counsel, PENNDOT must begin to collect sales tax for license fees and update fees associated with the BRADD Software. Beginning **January 1, 2009**, a **6% sales tax** will be applied to the fees required for any new license requests and any update requests postmarked after that date.

Tax exempt organizations will be required to submit a Pennsylvania Exemption Certificate (Form REV-1220) with their first new license or update request after the deadline to claim tax-exempt status. The form can be found at the following link:

<http://www.revenue.state.pa.us/revenue/lib/revenue/rev-1220.pdf>

The sales tax does not apply to out-of-state organizations as long as both the Mailing Address and the Site License Address are outside of Pennsylvania.

The order forms on the BRADD Program Support website have been updated to include the sales tax. The revised forms will be available on the website on January 1, 2009. Please use the revised forms for any new license requests after that date.

Please direct any questions to:

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